# Finding Specified Text Within Messages

.i.Find;Eudora incorporates a Find function that searches for specific text within a single message, multiple messages, or even multiple mailboxes.   To display the Find sub-menu of commands, select Find from the Edit menu.

<p style="text-align:center; color:magenta;">**The Find sub-menu**</p>

Finding Text Within One Message

.i.Find:Within a message;To search for text within a single message, open the message and make sure it is current.   Then, select Find from the Edit menu and select the Find command from the sub-menu.   The Find dialog is then displayed, with the blinking insertion point located in the

text field.

Type the text you want to find in the text field.   When finished entering the desired text, click the .i.Find button;Find button.

Starting at the insertion point of the open message, Eudora searches the current message for the specified text.   If no match is found, the not found alert is displayed.

If the search is successful, the message is scrolled to the first point where the match is found and the matching text is highlighted.

To continue searching in the same message for the next occurrence of the text, click the .i.Find button;Find button in the Find dialog, or select the Find Again command from the Find sub-menu.   These commands are equivalent and limit the search to the same message.   Repeating these commands cycles through the matches in the open message only.

Use the Find button or Find Again command   to search within the topmost message only

Enter Selection Command
If you don't want to actually type the text in the Find dialog (for example, the text is very long or complex), highlight it in an existing message, and then select .i.Enter Selection command;Enter Selection from the Find sub-menu.   This automatically inserts the selected text at the insertion point in the Find dialog.   Then, select the Find command from the Find sub-menu to start the search.

# Finding Text Among Multiple Messages and Mailboxes

.i.Find:Multiple messages;The .i.Next command;.i.Next button;.i.Find:Next button;Next, Next Message, and Next Mailbox commands are located in the Find sub-menu (under the Edit menu) or as buttons in the Find dialog.

Next Command
The Next command allows you to search for the next match of the specified text until it is found either in the same message or among all messages in the current mailbox.

Use Next to find the next occurrence of the text
string in or after the topmost message

Note:
The Next command initiated in an open mailbox (even with message[s] selected) searches for the specified text among all messages contained in that mailbox.   The search begins with the first selected message.

Next Message Command
The .i.Next Message command;.i.Next Message button;.i.Find:Next Message button;Next Message command begins the search at the message after the current message.   Eudora continues to search until it finds a matching character string, even if it has to open more than one message or a new mailbox.

Use Next Message to skip the rest of the occurrences of
the text string in the current message and search
the next message(s)/mailbox(es)

Next Mailbox Command
The .i.Next Mailbox command;.i.Next Mailbox button;.i.Find:Next Mailbox button;Next
Mailbox command begins the search for the specified text in the mailbox following the current
mailbox.   The search is conducted among all messages in that mailbox and any subsequent
mailboxes, including the In, Out, and Trash mailboxes.   The search includes all mailboxes, even
if they are contained in mailbox folders or sub-folders.

Note:
Mailboxes are searched in the order they are listed under the Mailbox menu until the current
mailbox is reached.

Use Next Mailbox to skip the rest of the occurrences of the text
string in the current mailbox and search the next mailbox(es)

Summaries Only, Match Case
.i.Summaries Only option;.i.Find:Summaries Only option;If you know the text you are searching for is included in a message summary, check the Summaries Only option in the Find dialog. When you click the Find button, Eudora searches for the text only in the sender and subject fields of message summaries as they appear in mailbox windows.   Eudora searches much faster when this option is checked.

The Summaries only option makes Eudora
search message summaries only

.i.Match Case option;.i.Find:Match Case option;Normally, Eudora ignores capitalization when searching.   If you want Eudora to consider capitalization when searching, check the Match case option in the Find dialog.   When this option is checked, Eudora searches for exact matches of character strings, including any capitalization.

The Match case option makes Eudora care about capitalization

Stopping a Find
.i.Find:Stopping;If you want to stop Eudora from continuing a search, hold down the [command] key and type a period [.].

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